

Summer Day

Tuesday, August 17, 2021 6:53 AM

21-22

- Co-facilitator for the year
- Meeting Dates

21-22

- Build draft BPT plan

<u>Topic</u>	<u>Notes</u>
Norms for this year	<ol style="list-style-type: none"> 1. Co-facilitator <ol style="list-style-type: none"> 1. Last year was Jim and Jenny M. <ol style="list-style-type: none"> a. Jenny was okay with being a co-facilitator last year and is okay with doing it again this year. b. BPT members support Jenny being a co-facilitator again 2. Frequency of meetings <ol style="list-style-type: none"> 1. 2 meetings per month 3. Agenda fitting into one or two meetings <ol style="list-style-type: none"> 1. Reflecting on last year, some meetings ran longer 2. Uncertainty about what the fall semester will look like due to shifting status with COVID-19. <ol style="list-style-type: none"> a. Current debate about daily health screening, which could potentially go away b. Currently, no restrictions around busing, so activity period would resume 3. Jim is okay starting BPT at 3 PM <ol style="list-style-type: none"> a. AP's may be out at the start due to dismissal b. Proposal: Two short meetings as opposed to one long meeting <ol style="list-style-type: none"> i. BPT members supported this 4. A lot of norms worked from last year <ol style="list-style-type: none"> 1. Sending out the agenda ahead of time was supported. 2. Updating Janeen Henry on the email norms <ol style="list-style-type: none"> a. Q: who is on the email list? b. A: A list of names will be sent to Janeen 5. Room location for meeting this year <ol style="list-style-type: none"> 1. Masks, heat, and scheduling conflicts can create challenges 2. Proposed meeting location this year is the library
Revisiting 20-21 BPT Plan	<ol style="list-style-type: none"> 1. Question about remote option has been coming up a lot to Jim <ol style="list-style-type: none"> 1. Jim has re-opening meetings coming up, but everything that has been heard so far is that at secondary there is no proposed plan for hybrid or remote instruction that will be offered. 2. Latest information is that if a student has medical approval for remote instruction, that could be offered through BOCES 3. Plan is to send out more information to families soon, once plans have become finalized. 4. There were several references to remote learning that were made in the BPT plan for the 20-21 school year. 5. Our BPT plan also previously has been mirrored to the STW template. Jim passed out a different BPT template that has also been used in the district. 2. Q: Is this the year we need to look at the STW re-evaluation cycle? <ol style="list-style-type: none"> 1. Jim: I believe we would have one more year. However, because we have a NYS accountability designation we won't be able to re-apply to STW 3. Proposal made to start with a focus on the SCEP plan
Strategic Plan for the 21-22 School year	<ol style="list-style-type: none"> 1. At admin retreat Jim, Tracey, Pam, and David were given the blank planning template to complete. <ol style="list-style-type: none"> 1. Our plans should be reflective or a merge of each of these plans 2. CMS is still a STW for 2 more years. <ol style="list-style-type: none"> 1. Q: If NYS tests are administered as normal then can we proceed as normal with our SCEP plan and adjust if the tests aren't administered as normal? 2. A: It was agreed to not reconfigure everything in the plan

Staff feedback survey
from 20-21

1. A lot of feedback for Zoom meetings

1. Positive feedback because of the mask breaks, convenience of having materials at your desk present
2. Difficulties included, trouble hearing participants
3. Staff feedback included many responses about improving staff morale which may be difficult to do through Zoom
4. Plan entering the year is to have all meetings in person for the 21-22 school year
 - a. Location likely to be the auditorium for faculty meetings
5. Discussion about location for grade-level team meeting locations
 - a. Feedback from meetings has been that some team meetings have been effective, while other meetings are not using all the team meeting time efficiently
 - i. Jim: one big focus area this year is to re-visit team meeting norms and SIP plan process
 - b. Concerns about COVID-19 and meeting in-person heading into the school year
 - i. All in-person or all through Zoom, the participation should not be mixed.
 1. Mixture makes it difficult for all participants
 - ii. Can grade-level teams re-visit during the year?
 1. Proposal is to have teams vote and then revisit as needed throughout the school year

2. General COVID-19 questions

- i. Question about quarantine and close contact for adults and students.
 1. The current NYS guidance has various guidelines for situations that arise
- ii. Question about providing instruction for students that are in quarantine
 1. It is unknown at this time how support will be provided
 2. Discussion about Zoom expectations for teachers and equity within classrooms
 - i. Thought is to have work posted in Schoology to maintain consistency
 - ii. Will need to see any guidance that comes out

3. Community Circles

1. Feedback was about 50/50 for staff that are unsure and willing to try the circles
2. Linda and Jim were able to build a roster for 10-11 students per group building-wide
 - a. Administrators, counselors, support staff, and TA's do not have assignments
 - b. If a staff member is absent, one of these staff members without an assignment will fill-in to avoid using a substitute teacher
 - c. Some staff had anxiety seemed to be lowered knowing that there will be several practice opportunities
 - d. Modeled at Admin retreat and discussions about how to incorporate in other buildings this year
 - e. Q: is there a way to offer the full training to any staff?
 - i. A: Yes, Ty and Kristen are working with PIRI to schedule training dates this upcoming year.
 - ii. Conference day training is very specific and staff can still have the opportunity to attend the full training at other points during the year as well
 - iii. Goal is to be consistent in application across the building

4. ALC

1. When the ALC was created it was staffed as a part of teacher schedules
 - a. If a teacher is scheduled in the ALC, it is a supervision
 - i. The intention is that students would be getting small group or individualized support that is needed
 - b. What is the current climate and function of the ALC?
 - i. With more teachers and staff members supervising, there needs to be clear expectations that are communicated
 - ii. David will work with Patty Vicaretti to help develop expectations and communicate those out to staff
 - c. What is the cross section of students in the ALC?
 - i. ISS, small group support, discipline, re-introducing students to the building, test modifications
 1. All of these students are supported in the ALC
 2. Last year there were times when the climate in the room appeared to be very disruptive
 - d. Challenges from last year
 - i. One staff member in the ALC at times, various personalities in the room at one time, overlap with lunch
 1. Assuming lunch needs to maintain 6 feet of distance between students, then classrooms will likely need to be used again this year
 2. Last quarter of the school year last year was a significant challenge and had some

difficult moments

e. With advisement at the same time this year, can students receive test modifications at that time?


5. Cell phones

1. It appears that in recent years we get to the Christmas break with no significant issues and then then issues begin to slowly escalate through the end of the school year.
 - a. Students during the school day are in large group chats or are distracted by texting or looking at anything on the phone
 - b. If the phone is in their hands or in their bags it is a distraction
 - c. Many student receive frequent notifications or alerts throughout the school day which can be difficult when teaching students about self-control during their teenage years
 - d. Students get uncomfortable when they are instructed to put their phone in a different location
 - e. Students have figured out how to use the chat features, videos games, and non-academic sites on the school devices
2. The current board policy is that students can have their phones during the day
 - a. The board policy was not changed last year
 - b. When all students returned last year there were behavioral issues that arose
 - c. This year, a focus can be to dig into the research to then be able to present to the school board next year

6. Back-to-Basics

1. Referral and pre-referral procedures
 - a. Possibly re-visit teacher procedures on opening day
 - b. Teachers consistently contacting home prior to sending a referral to the office
2. Concerns about hallway behavior
 - a. Re-visit the use of passes, norms, back-to-basics
 - b. Back-to-basics using planners, teachers to consistently using the planner to sign passes, being in the hallway to supervise during passing times
 - a. Every classroom has one bathroom and one hallway pass
 1. Teachers have used post-it notes when supporting students
 - c. Passing time is back to 4 minutes this school year
3. Discussion about the challenges of pre-signed passes
 - a. Students don't always know when a teacher is available to sign a pass
 - a. Intention was to take pressure off a teacher because it is a "pre-signed pass"
 - b. Challenge in monitoring the hallways during advisement passing time
 - b. Back-to-basics for teachers that need to be followed:
 - a. Following the sign-in and sign-out process is important
 - b. Teachers need to ensure that students have returned to their classroom
 - c. Teachers communicating during team meetings
 - c. Other potential solutions discussed:
 - a. Potentially develop a document that shows when teachers have common planning time to support students
 - b. Potentially focus on the wording that students are "encouraged" to obtain a pre-signed pass

21-22 BPT Plan
Parking Lot

1. Student safety
2. Design BPT survey for May
3. Offering training for the community circles
4. Staff celebrations
- 5.
6. 
Cosgrove
BPT Plan ...

From the floor

1. Concerns about TA schedules
 1. Unpredictability from their job, unsure of what the day would look like
 - a. Challenges unique to the COVI-19 year (student absences, etc.)
 - b. Potentially need to be pulled for other areas of need
 - c. Some TA's didn't feel positively about the hallway supervision assignments in the 20-21 school year
 - d. Rate of pay is a challenge as well